



**INTERNAL REGULATIONS 2/2025,
OF THE CEU INSTITUTE FOR HISTORICAL STUDIES**

Approved by the Governing Council at its meeting of February 5 2025 and by
the Board of Trustees at its meeting of February 22, 2025

Article 1.- OBJECTIVES AND STRUCTURE

1. The CEU Institute for Historical Studies has as its main objective to become a historiographical reference center at national and international level, serving as a meeting point for historians from around the world who share the same concern for the search for truth and offering society a vision of our historical past emanating from the freedom of man to build his own history.

Bringing together historians from Catholic Universities around the world is an essential goal of the Institute and a solid starting point when it comes to tackling major undertakings. It is also a solid starting point to obtain a wide range of documents from relevant personalities who have belonged to the ACdP throughout its history.

Fully aware that we live in a society of communication, the Institute will use all the means that new technologies make to us, with the marked purpose of being leaders in this field, and thus give the maximum amplitude and the greatest speed to the dissemination of its work and activities.

The Institute will also organize training activities for teachers of History at CEU Universities, with the aim of helping them to deal with the knowledge of the key issues of our past.

2. The governing bodies of the Institute are the Director and the Secretary, who will be assisted in their functions by a Coordinator. As the highest representative and executive body, the Director directs and coordinates the activities and functions carried out by the Institute. The Director is also the external representative of the Institute. The Director may delegate to the Secretary, who will carry out the day-to-day management of the Institute. The Secretary is also responsible for the formulation of the Program of Activities and the annual budget of the Institute. The Coordinator shall out the tasks of the Institute entrusted to him/her by the Director and the Secretary.

3. The Board of Trustees of the University, at the proposal of the Rector, shall appoint and remove the Director of the Institute. The term of office of the Director shall be three years, renewable for equal periods. The Director of the Institute shall appoint and remove the Secretary of the Institute, whose term of office shall be two years, renewable for equal periods. The Coordinator shall be appointed and, if necessary, removed by the Director of the Institute.

4. The advisory body of the Institute is the Advisory Committee, made up of historians of recognized prestige and businessmen who have shown their sensitivity to the world of the Humanities. Their appointment will be approved by the Board of Trustees of Fundación Universitaria San Pablo-CEU at the proposal of the Director of the Institute.

5. The Institute may create sections and chairs within the Institute if it is convenient for the better development of its activities and the securing of external resources.

6. Professors from CEU Universities, as well as those from any other Spanish or foreign centers who so request in writing to the Director of the Institute may be assigned as researchers of the Institute.
7. The Institute may award grants to researchers for specific work.
8. The Institute may have collaboration scholarship holders, financed by its own funds or by other entities. Those who receive Marqués de Lozoya scholarships from Fundación Universitaria San Pablo-CEU will be assigned to the Institute.
9. Since the headquarters of the Institute will be physically located in Madrid, its Director may appoint delegates in other locations if he/she deems it necessary for the better fulfillment of its objectives.

Article 2.- purposes and activities of the institute

2.1.- Teaching

The Institute will be able to propose to CEU Universities various specific Doctoral or Master's degrees. It will also collaborate with exchange programs for students, professors and researchers, facilitating visits and stays, as well as teaching staff, of renowned professors and young researchers in our universities.

The Institute will provide seminars for the training of history professors at CEU and related institutions on the key themes of our historical past.

2.2.- Research

The Institute will promote the development of doctoral theses, DEAS and final Bachelor's/ Master's degree projects as well as the creation of research groups in which both professors from CEU Universities and researchers from other centers participate. The Institute will participate in both public and private calls for the financing of the lines of research that are marked as a priority.

One of the tasks that the Institute intends to promote in this area is the launching of a History of Universal Historiography with the help of specialists from all over the world.

Among the main objectives of the Institute is the collection, conservation and cataloguing of the archives of personalities of the ACdP or related to it, with the aim of preserving them and making them available to the scientific community. This activity will be carried out in close collaboration with the network of CEU Libraries and Archives.

2.3.- Dissemination

The Institute will organize congresses, seminars, conferences and other activities that serve to bring the world of research into contact with . It will promote the publication of working papers and books with the results of research projects. It will participate in the different events that exist for scientific dissemination such as, in the case of Madrid, the Science Week, *Madrid por la Ciencia*, etc. In the short term, it will create a bilingual scientific journal in electronic format with the periodicity to be determined and that meets the international requirements to be accredited as a reference journal.

For several years, Fundación Universitaria San Pablo-CEU has owned two large photographic archives from *Ya* and *Diario 16*. It is the Institute's intention to catalogue, digitize, use and enhance them by selling their photographs in digital format, an activity that will be carried out in collaboration with the CEU library network.

One of the most important actions that the Institute intends to undertake is the creation of specialized digital libraries, freely accessible and of undoubted media and scientific interest. Over time, a specialized bibliography should be created on Catholic social and political movements in the contemporary era, as well as on those collections of which there is a special wealth in our libraries.

The production of digital manuals and historical videos will be another of the Institute's means of dissemination and financing. In addition, and in coordination with the Foundation's Press Services, it will carry out specialized consultancy work and will seek to ensure that its members have a presence in the media as experts.

2.4.- Democratic memory

The Institute's aims also include the promotion and dissemination of democratic memory, understood as knowledge of the vindication and defense of democratic values and fundamental rights and freedoms throughout Spain's contemporary history, in to foster cohesion and solidarity among the different generations around constitutional principles, values and freedoms.

Sole derogatory provision. Repeal of regulations

Any provisions of equal or lower rank that are opposed to the provisions of these Regulations are hereby repealed.

In particular, the Internal Regulations of the CEU Institute for Historical Studies that were in force prior to the approval of the present Regulations are hereby repealed.

Sole final provision. Entry into force

These Regulations shall enter into force on the day following their approval by the Board of Trustees of Universidad San Pablo-CEU.